

VOLUNTEERS NEEDED!

Martin Murphy highly values our families and friends that volunteer. Without you, many of the wonderful school activities would not be possible! If you would like to be a driver for a sports team or volunteer on campus, you will need to do the following:

1. Call Patricia Valenti at [408-201-6020](tel:408-201-6020) at Morgan Hill Unified School District office to make an appointment.
2. Volunteers should bring following items to their appointment:
 - a. Driver's License or California ID, Permanent Resident Card, or passport
 - b. Tuberculosis test results, if available (or form can be obtained in Human Resources)
3. Once fingerprints and TB have cleared, the volunteer will be called to pick up a volunteer badge. This badge should be worn whenever the volunteer is on a school site, driving or chaperoning a school sponsored trip. This badge indicates that the volunteer has been cleared and may volunteer at any site or program within the District as evidence of clearance.



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**Morgan Hill Unified School District
Volunteers| Fingerprinting & TB Testing**

Fingerprinting and Tuberculosis Testing Volunteer Requirements

What is required to volunteer in a Morgan Hill Unified school?

MHUSD welcomes any member of the student’s family, caring adults in the student’s life, as well as members of our local community to volunteer. All volunteers working on the school grounds on a regular, ongoing basis need to have their fingerprints and tuberculosis test results on file at the Morgan Hill Unified School District office.

VOLUNTEER REQUIREMENTS

Fingerprinting and tuberculosis test results must be on file for volunteers that are:

- **Ongoing, long-term:** Volunteering at the school regularly, more than once a year
- **At school:** Volunteering on school grounds or in the classroom, has access to privileged information
- **Face-to-face:** Volunteering with direct contact with children
- **Alone:** Volunteering as the sole adult with children, unsupervised with children (i.e., during a field trip)
- **School-sponsored trips:** Athletics, band, field trips, science camp, etc.

(Examples are shown in the table below)

NOT REQUIRING Fingerprinting and TB testing	REQUIRING Fingerprinting and TB testing
<ul style="list-style-type: none"> • A volunteer is bringing baked goods to the school for the Family Dance. • A volunteer is selling flowers before and after a school theater performance. • A volunteer completing classroom jobs at home and returning them to the teacher when dropping their child off for school. • A volunteer creating the class newsletter at home for a teacher. • A volunteer coordinating a class party by calling or emailing parents to get for donations and arrange games and other entertainment. • A volunteer judge for the yearly science fair. • Coordinate Scholastic book orders (collect orders and enter them into the Scholastic website) 	<ul style="list-style-type: none"> • A volunteer helping in the classroom during all of the rainy day recesses during the winter. The volunteer is working more than once on the school grounds, has direct contact with children and may also be the sole adult with children. • A driver for a field trip. While not operating on school grounds, a field trip driver will be alone with children and have direct contact. • A volunteer who helps children in the classroom with their math exercises every week. • A volunteer for class parties that helps children with a craft or baking exercise. • A volunteer organizing a lunch-time club. • Assist with curb-side traffic direction during drop-offs (before school) and pick-ups (after school)