



**English Learner Advisory Committee (ELAC)
Martin Murphy Middle School**

AGENDA

9/13/17 6:00 PM to 7:00 PM

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Reports	
2.1 DELAC Report (N/A @ 1st meeting)	<i>DELAC Representative</i>
2.2 SSC Report (N/A @ 1st meeting)	<i>SSC Representative</i>
3.0 New Business	
3.1 Purpose of ELAC - explanation and review of Legal Requirements (box below)	<i>Principal</i>
3.2 Form Membership - only EL parents may vote to elect members (refer to sign-in sheet)	<i>Principal</i>
3.3 Training- Parliamentary Procedures and Officer Responsibilities	<i>Principal</i>
3.4 Election of Officers -Chair, Vice, Secretary, DELAC Representative & Alt.	<i>Principal</i>
3.5 Review ELAC Bylaws	<i>Principal</i>
3.6 UCP Notification	<i>Principal</i>
4.0 Upcoming Events/Announcements	<i>Principal</i>
5.0 Public Comment	<i>Group</i>
6.0 Adjournment	<i>Chairperson</i>
Date Covered	Legal Requirement to be covered at this meeting
	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
	The ELAC has assisted in the development of the school's: 1) Needs Assessment,
	2) Language Census (R-30LC Report)
	and 3) Efforts to make parents aware of the importance of regular school attendance. (EC 62002.5, 52176[c])
	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])



**English Learner Advisory Committee (ELAC)
Martin Murphy Middle School**

AGENDA

11/28/17 6:00 PM to 7:00 PM

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Approval of Minutes from (Date of 1st Mtg)	<i>Chairperson</i>
3.0 Reports	
3.1 DELAC Report	<i>DELAC Representative</i>
3.2 SSC Report	<i>SSC Representative</i>
4.0 Old Business	
4.1 Review ELAC Bylaws	<i>Chairperson</i>
4.2 UCP Notification	<i>Principal</i>
5.0 New Business	
5.1 CELDT Results	
5.2 Attendance - review data and school goals.	<i>Principal</i>
5.3 Single School Plan - What are the goals & objectives for EL's	<i>Principal</i>
6.0 Upcoming Events/Announcements	<i>Principal</i>
7.0 Public Comment	<i>Group</i>
8.0 Adjournment	<i>Chairperson</i>

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**English Learner Advisory Committee (ELAC)
Martin Murphy Middle School**

AGENDA

1/30/17 6:00 PM to 7:00 PM

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Approval of Minutes from (Date of 2nd Mtg)	<i>Chairperson</i>
3.0 Reports	
3.1 DELAC Report	<i>DELAC Representative</i>
3.2 SSC Report	<i>SSC Representative</i>
4.0 Old Business	
4.1 CELDT Results	<i>Principal</i>
4.2 Attendance - review data and school goals. Ask for input.	<i>Principal</i>
4.3 Single School Plan - What are the goals & objectives for EL's	<i>Principal</i>
5.0 New Business	
5.1 Programs for English Learners- Review ELD program and schedule	<i>Principal</i>
5.2 Title III Results and input on letter	<i>Principal</i>
6.0 Upcoming Events/Announcements	<i>Principal</i>
7.0 Public Comment	<i>Group</i>
8.0 Adjournment	<i>Chairperson</i>

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English Learner Advisory Committee (ELAC)

Martin Murphy Middle School

AGENDA

2/13/17 6:00 PM to 7:00 PM

Agenda Items	Person Responsible
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Approval of Minutes from (Date of 3rd Mtg)	<i>Chairperson</i>
3.0 Reports	
3.1 DELAC Report	<i>DELAC Representative</i>
3.2 SSC Report	<i>SSC Representative</i>
4.0 Old Business	
4.1 Programs for English Learners - Finish reviewing the ELD programs and request parent advice.	<i>Principal</i>
4.2 Title III Results and input on letter	<i>Principal</i>
	<i>Principal</i>
5.0 New Business	
5.1 Reclassification Data	<i>Principal</i>
5.2 RFEP Monitoring Data	<i>Principal</i>
6.0 Upcoming Events/Announcements	<i>Principal</i>
7.0 Public Comment	<i>Group</i>
8.0 Adjournment	<i>Chairperson</i>

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	The ELAC has assisted in the development of the school's: 1) Needs Assessment,
	2) Language Census (R-30LC Report)
	and 3) Efforts to make parents aware of the importance of regular school attendance. (EC 62002.5, 52176[c])
	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])

English Learner Advisory Committee (ELAC)

Martin Murphy Middle School



AGENDA

3/27/17 6:00 PM to 7:00 PM

Agenda Items

Person Responsible

1.0 Welcome/Opening

Chairperson

2.0 Approval of Minutes from (Date of 4th Mtg)

Chairperson

3.0 Reports

3.1 DELAC Report

DELAC Representative

3.2 SSC Report

SSC Representative

4.0 Old Business

4.1 Reclassification Data

Principal

4.2 RFEP Monitoring Data

Principal

5.0 New Business

5.1 LCAP Review & Stakeholder Input

Principal

6.0 Upcoming Events/Announcements

Principal

7.0 Public Comment

Group

8.0 Adjournment

Chairperson

Date Covered

Legal Requirement to be covered at this meeting

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The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)

The ELAC has assisted in the development of the school's: *1) Needs Assessment,*

2) Language Census (R-30LC Report)

and 3) Efforts to make parents aware of the importance of regular school attendance. (EC 62002.5, 52176[c])

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English Learner Advisory Committee (ELAC)

Martin Murphy Middle School

AGENDA

4/25/17 6:00 PM to 7:00 PM

Agenda Items

Person Responsible

1.0 Welcome/Opening

Chairperson

2.0 Approval of Minutes from (Date of 5th Mtg)

Chairperson

3.0 Reports

3.1 DELAC Report

DELAC Representative

3.2 SSC Report

SSC Representative

4.0 Old Business

4.1 LCAP Review & Stakeholder Input

Principal

5.0 New Business

5.1 Language Census (R-30) - Review the components of the census. Share the school's statistics for the year.

Principal

5.2 Needs Assessment - Parents start identifying the school's needs. Document their input.

Principal

6.0 Upcoming Events/Announcements

Principal

7.0 Public Comment

Group

8.0 Adjournment

Chairperson

Date Covered	Legal Requirement to be covered at this meeting
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	The ELAC has assisted in the development of the school's: <i>1) Needs Assessment,</i>
	<i>2) Language Census (R-30LC Report)</i>
	and <i>3) Efforts to make parents aware of the importance of regular school attendance.</i> (EC 62002.5, 52176[c])
	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308 [d])

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English Learner Advisory Committee (ELAC)

Martin Murphy Middle School



AGENDA

Date (Seventh Meeting)

<u>Agenda Items</u>	<u>Person Responsible</u>
1.0 Welcome/Opening	<i>Chairperson</i>
2.0 Approval of Minutes from (Date of 6th Mtg)	<i>Chairperson</i>
3.0 Reports	
3.1 DELAC Report	<i>DELAC Representative</i>
3.2 SSC Report	<i>SSC Representative</i>
4.0 Old Business	
4.1 Needs Assessment - Parents start identifying the school's needs. Document their input.	<i>Principal</i>
5.0 New Business	
5.1 Single School Plan - What are the goals & objectives for EL's	<i>Principal</i>
6.0 Upcoming Events/Announcements	<i>Principal</i>
7.0 Public Comment	<i>Group</i>
8.0 Adjournment	<i>Chairperson</i>

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	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])	
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